



CITY-COUNTY OFFICE OF EMERGENCY MANAGEMENT

July 2, 2004

Mayor, CAO, and City Council Members

**RE: CITY OF EL PASO SUBRECIPIENT AWARD -- 2004 STATE HOMELAND SECURITY
LAW ENFORCEMENT TERRORISM PREVENTION PROGRAM (LETPP)
FROM THE TEXAS ENGINEERING EXTENSION SERVICE (TEEX)**

The City of El Paso has been awarded a \$104,003.00 grant from the Texas Engineering Extension Service (TEEX). The award from TEEX is a U.S. Department of Homeland Security (DHS), Office of Domestic Preparedness program for procurement and management of equipment, planning, training and exercises related to terrorism preparedness and response. The DHS awarded funds will be distributed to the El Paso Police Department.

These funds are authorized for the purchase of equipment in the following categories: Personal Protective Equipment, Explosive Device Mitigation and Remediation Equipment, Interoperable Communications Equipment, Physical Security Enhancement Equipment, Terrorism Incident Prevention Equipment, Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Logistical Support Equipment, CBRNE Incident Response Vehicles, CBRNE Reference Materials, CBRNE Response Watercraft, Intervention Equipment, Cyber Security Enhancement Equipment, and Other Authorized Equipment.

The Project and Budget Period for this grant is December 1, 2003 – November 30, 2005.

In order to accept the award, the Mayor must sign the subrecipient award, and original copies must be returned to TEEX by August 16, 2004.

If you have any questions or require additional information, please contact Chief Ray Apodaca, OEM Coordinator, 771-1010, or Apodacarx@elpasotexas.gov.

Respectfully,

Ray Apodaca
OEM Coordinator

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

THAT the City Council accept and the Mayor be authorized to sign the award, and any subsequent documents, of the Texas Engineering Extension Service (TEEX) award number 2004 LETPP-24000 in the amount of \$104,003.00. This is a U.S. Department of Homeland Security, Office of Domestic Preparedness Program for procurement and management of equipment, planning, training and exercises related to terrorism preparedness and response to be distributed to the El Paso Police Department. Additionally, the City Council authorizes the Staff of Office of Management and Budget to prepare any budget changes necessary to facilitate this award. There are no required matching funds for this grant.

Passed and approved this 27th day of July, 2004.

CITY OF EL PASO

Joe Wardy
Mayor

ATTEST:

Richarda Duffy Momsen
City Clerk

APPROVED AS TO FORM:

Marvin Foust

Marvin Foust
Assistant City Attorney

APPROVED AS TO CONTENT:

Richard D. Wiles

Chief Richard D. Wiles
El Paso Police Department

June 7, 2004

Chief Ray Apodaca
8600 Montana Ave
El Paso, TX 79925

Dear Chief Apodaca:

You are receiving the enclosed ***Notice of Subrecipient Award*** for the 2004 State Homeland Security Law Enforcement Terrorism Prevention Program (LETPP) and Texas 2004 State Homeland Security LETPP Grant Instructions because you are registered as the Jurisdiction Point of Contact for the City of El Paso on the Texas Domestic Preparedness Assessment website. If you are no longer serving in that capacity please immediately give this packet to the correct individual. Your senior elected official has been informed in the grant announcement letter that this packet would be sent to you.

The enclosed documents contain the necessary documentation and instructions for you to utilize your 2004 State Homeland Security LETPP sub-grant to improve your jurisdiction's ability to respond to potential terrorist use of a Weapon of Mass Destruction.

The *Notice of Subrecipient Award* should be signed by the County Judge, City Mayor, City Manager, Mayor Pro-TEM, Executive Director for the Council of Government, or Chief Financial Officer for the jurisdiction. Subgrants to agencies should be signed by the agency director. Other signatures will require an accompanying statement from the senior elected official authorizing the individual to sign for the jurisdiction. The Deadline to return the signed *Notice of Subrecipient Award* is August 16, 2004, either by fax or postmarked with the due date. Jurisdictions that cannot meet the deadline should immediately contact the Texas Engineering Extension Service to request an extension. A maximum 30 day extension may be granted to allow for schedules of City Councils and Commissioners' Courts. The offer of award will be withdrawn if the signed *Notice of Subrecipient Award* is not returned by the due date or extended date.

Address:

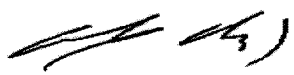
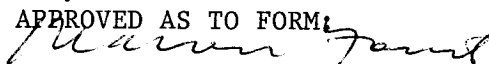
Director of Domestic Preparedness
John B. Connally Building
301 Tarrow-TEEX, Suite 138
College Station, TX 77840-7896
Fax: (979) 458-6927
Email: support@texasdpa.com

If you have any questions, or require further information regarding this award, please do not hesitate to contact Charles Todd, TEEX Director of Domestic Preparedness, at (979) 458-6815.

Sincerely,

R. Charles Todd

Charles Todd
Director of Domestic Preparedness
Texas Engineering Extension Service

TEXAS ENGINEERING EXTENSION SERVICE STATE HOMELAND SECURITY GRANT PROGRAM		NOTICE OF SUBRECIPIENT AWARD FOR City of El Paso	
1. RECIPIENT NAME AND ADDRESS Chief Ray Apodaca 8600 Montana Ave El Paso, TX 79925		4. AWARD NUMBER: 2004 LETPP - 24000	
		5. PROJECT PERIOD: FROM DEC 1, 2003 – NOV. 30, 2005 BUDGET PERIOD: FROM DEC 1, 2003 – NOV. 30, 2005	
		6. AWARD DATE June 7, 2004	7. ACTION Initial Award
1A. GRANTEE IRS/VENDOR NO. 17460007499		8. CFDA NUMBER: 97.004	9. AMOUNT AWARDED AS A BASE GRANT: \$104,003.00
		10. AMOUNT AWARDED FROM REGION: \$0.00	
3. GRANT TITLE 2004 STATE HOMELAND SECURITY LETPP		11. TOTAL SUBRECIPIENT AWARD (9+10): \$104,003.00	
3A. Grant award number to TEEX: 2004-GE-T4-0015			
10a. Amount of block 10 for Planning: \$0.00	10b. Amount of block 10 for Equipment: \$0.00	10c. Amount of block 10 for Exercises: \$0.00	10d. Amount of block 10 for Training: \$0.00
The amounts in the blocks 10a, 10 b, 10c, and 10d represent the amounts the Council of Government has placed in each area for the regional award. When no amounts are indicated the Council of Governments has not set a specific amount for the individual categories.			
12. SPECIAL CONDITIONS THE ABOVE GRANT IS SUBJECT TO SUCH CONDITIONS OR LIMITATIONS AS ARE SET FORTH IN THE NOTICE OF SUBRECIPIENT AWARD AND IN THE TEXAS 2004 LETPP GRANT INSTRUCTIONS			
13. STATUTORY AUTHORITY FOR GRANT THIS PROJECT IS SUPPORTED UNDER PUBLIC LAW 108-90, THE DEPARTMENT OF HOMELAND SECURITY APPROPRIATIONS ACT, 2004.			
14. METHOD OF PAYMENT REIMBURSEMENT: SEE DETAILS IN TEXAS 2004 STATE HOMELAND SECURITY LETPP GRANT INSTRUCTIONS			
AGENCY APPROVAL 15. SIGNATURE OF APPROVING TEEX OFFICIAL  Arturo Alonzo Deputy Director/CFO Texas Engineering Extension Service		SUBRECIPIENT ACCEPTANCE 16. TYPED NAME AND TITLE OF AUTHORIZED SUBRECIPIENT OFFICIAL CITY OF EL PASO JOE WARDY MAYOR	
AGENCY USE ONLY		17. SIGNATURE OF AUTHORIZED SUBRECIPIENT OFFICIAL 	17A. DATE

ATTEST:

Richarda Duffy Momsen

City Clerk

APPROVED AS TO FORM:


 Marvin Foust

Assistant City Attorney

**TEXAS ENGINEERING EXTENSION
SERVICE**

**STATE HOMELAND SECURITY
GRANT PROGRAM**

**NOTICE OF
SUBRECIPIENT AWARD**
City of El Paso

AWARD NUMBER 2004 LETPP - 24000 AWARD DATE June 7, 2004

SPECIAL CONDITIONS

- 1) The ***Notice of Subrecipient Award*** is only an offer until the subrecipient returns the signed copy of the Notification of Subrecipient Award in accordance with the date provided in the transmittal letter.
- 2) The subrecipient agrees to use funds in accordance with the instructions in the Texas 2004 LETPP Grant Instructions.
- 3) The subrecipient agrees to comply with the applicable financial and administrative requirements set forth in the current edition of Office of Justice Programs (OJP) Financial Guide.
- 4) The subrecipient agrees to comply with the organizational audit requirements of OMB Circular A-133, Audits of States, Local Governments, and Non-Profit Organizations, as further described in the current edition of the OJP Financial Guide, Chapter 19.
- 5) Subrecipient agrees to make no request for reimbursement prior to return of this agreement approved by the subrecipient and signed by the authorized subrecipient representative.
- 6) Subrecipient agrees to make no request for reimbursement for goods or services procured by subrecipient prior to the performance period start date of this agreement.
- 7) Subrecipient agrees to comply with the instructions in the Texas 2004 LETPP Grant Instructions regarding base grant awards if an amount is indicated in block 9.
- 8) Subrecipient agrees to comply with the instructions in the Texas 2004 LETPP Grant Instructions regarding regional awards if an amount is indicated in block 10.
- 9) Subrecipient agrees to comply with any special conditions and projects listed in this ***Notice of Subrecipient Award*** for regional projects.
- 10) The subrecipient affirms that federal funds will be used to supplement existing funds, and will not replace (supplant) funds that have been appropriated for the same purpose. Subrecipient may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

**TEXAS ENGINEERING EXTENSION
SERVICE**

**STATE HOMELAND SECURITY
GRANT PROGRAM**

**NOTICE OF
SUBRECIPIENT AWARD
For
City of El Paso**

AWARD NUMBER 2004 LETPP - 24000 AWARD DATE June 7, 2004-

SPECIAL CONDITIONS FOR REGIONAL PORTION OF AWARD

Projects and Conditions for the Regional Portion of the Award. **NONE**

End of Notice of Subrecipient Award